

## State Workforce Youth Council

Meeting Date: June 8, 2018

Meeting Time: 10 a.m. to 12 p.m.

Meeting Location: Oklahoma State University-Oklahoma City  
900 N. Portland, Oklahoma City, OK  
BT 304A, Business Technologies Bldg., 3rd floor

### AGENDA

Welcome, Introductions	Chuck Mills, Co-Chair
	Cecilia Robinson-Woods, Co-Chair
Review of April 13 Meeting Minutes (Vote for approval)	Co-Chairs
Strategic Planning Roundtable Discussion in committees	Committee chairs
Committee reports	Committee chairs
Old Business New Business Next Meeting 8-10-18	Co-Chairs
Adjourn	

### ATTENDEES

Chuck Mills – Mills Machine  
Donnalla Miller – Princess Transport, GCWED member, Southern Workforce Board Chair  
Ben Robinson – Tinker Air Force Base, OEIP  
Greg Hall – Youth Advocate  
Rachel Holt – Oklahoma Office of Juvenile Affairs  
Robert Greenlaw – KimRay  
Jared Bates – CareerTech, System Oversight Committee Chair  
Toni Pickle – Pioneer Telephone Cooperative, Western Workforce Board member  
Norma Noble – Youth Advocate  
Kerry Manning – Southern Workforce Board  
Karen Davidson – Southern Workforce Board  
Rhonda Mize – Choctaw Nation  
Joyce Jones – Kiamichi Career Tech  
Lester Claravall – Oklahoma Department of Labor  
Jerri Williams – Francis Tuttle  
Earnie Gilder – Interstate, Eastern Workforce Board Chair  
Ed Long - Consultant  
Jeane Burruss – Oklahoma Office of Workforce Development  
Darcee Simon – Oklahoma Office of Workforce Development

## MEETING MINUTES

### Welcome & Introductions

Chuck Mills opened the meeting by welcoming attendees. He introduced new members: Earnie Gilder, Eastern Workforce Board Chair and Jerri Williams, Francis Tuttle. He welcomed back General Ben Robinson and asked him to share an update on OEIP at the end of the meeting. He also welcomed Donnalla Miller, Southern Workforce Board Chair and Governor's Council member. He asked all other attendees to introduce themselves.

### Approval of April 13, 2018 Minutes

Chuck asked for a motion to approve the April meeting minutes. Robert Greenlaw moved to accept the April 13, 2018 minutes and Toni Pickle seconded the motion. No further discussion. The motion passed unanimously.

### Strategic Planning Roundtable Discussion in Committees

Chuck provided directions for organizing into groups by subcommittees for a strategic planning subcommittee discussions. The groups were asked to discuss the context of the group and offer a background on the purpose and priorities of those subcommittees to new members. They also discussed their current priorities and action items.

Individual Career Academic Plan (ICAP) – led by Chuck Mills

High School Equivalency – led by Jared Bates

Work Ready/Career Ready Schools – led by Rhonda Mize & Lester Claravall

Character Education – led by Robert Greenlaw

### Committee Reports

Chuck asked the subcommittees to offer brief recaps from their strategic planning conversations.

#### Character Education

During the strategic planning roundtable on June 8, the Character Education Subcommittee reviewed the recommendations made last summer by the Youth Council during the Governor's Council "Deep Dive" on July 28, 2017. Our recommendations were to encourage schools to cultivate "employability skills" by implementing 11 Principles of Effective Character Education developed by Character.org and to encourage schools to evaluate their school culture and apply for recognition as a State School of Character through OKcharacter.org. (Recommendations attached.)

The subcommittee agreed that our biggest challenge at this time is informing education leaders about the benefits and process of becoming a School of Character. Possible ways to increase awareness would be partnering with the State Department of Education, state and local education associations, and through state colleges of education.

If the Co-Chairs approve, perhaps a representative from a National or State School of Character could share at the next Youth Council meeting on August 10 about what it was like becoming a "school of character," what motivated them, and the results of their efforts. This might spark additional interest, enthusiasm, and creativity in how to promote the Schools of Character program to K-12 schools.

Youth Council members can review the attached overview before the August 10 meeting so they are acquainted with the program, the 11 Principles for Effective Character Education, and some of the benefits Oklahoma schools have enjoyed by going through this process. Another reason to become familiar with this information is to determine how the Schools of Character program might relate to becoming a "Career Ready School."

### **High School Equivalency**

The High School Equivalency Subcommittee identified 2 priorities for improving the attainment of high school equivalency credentials by youth and young adults:

- 1.) Collect information on why youth dropout (bullying, teen pregnancy, drug usage, etc.). Determine research available and distribute information to schools.
- 2.) Provide marketing materials to public schools and workforce boards regarding information on alternative education programs (Adult Basic Education programs, Dropout Recover programs, etc.).
  - a. Quarterly newsletter developed with information on location of programs
  - b. Pamphlet for each workforce region with info specific for each area (including a map of where ABE classes are and the main sites)
  - c. Leverage access to public schools through superintendent listserv and tailor data for local boards to their specific areas

### **Work Ready/Career Ready Schools**

The priority of this subcommittee is to formalize a framework for recommendation to designate work ready and career ready schools. In the strategic planning discussion, the subcommittee was able to organize and consolidate similar criteria as well as differentiate criteria by school levels (elementary or secondary). The subcommittee would like to utilize levels of designation to reflect the broader process of continuous improvement and make broader initiatives more cohesive.

The subcommittee chairs noted an appreciation of the time to meet and strategize.

### **Old Business**

None.

### **New Business**

Chuck asked Ben Robinson to share an update about the work of Oklahoma Educators and Industry Partners (OEIP), which begins in June. The program offers 30 hours of professional development credit for 100 teachers at 3 different locations who will spend 3 days engaging with employers and trying to close the gap between educators and employers. The teachers will be visiting KimRay, Haliburton, Xerox, Dell, and other businesses from additional fields. There will be panels and workshops. Teachers will receive scientific equipment valued at \$200 from Pitsco in addition to a \$125 stipend and hotel/meal reimbursement.

### **Next Meeting**

Friday, August 10<sup>th</sup> at 10am  
Oklahoma State University – Oklahoma City  
BT 304A, Business Technologies Building, 3<sup>rd</sup> floor

### **Adjournment**

The meeting adjourned at 12:10pm.

*Respectfully submitted,*  
*Darcee Simon*